



YOUNG MUSICIANS FOUNDATION
"BE INSTRUMENTAL" INSTRUMENT DRIVE

Instrument Donor Information

Instrument to be donated _____ Appraised value (when instrument is received) _____

Instrument Manufacturer, model name/number _____ Serial number _____

Additional supplies donated (i.e. case, bow, music, mouthpieces, etc.) _____

Donor's name _____

Home address _____

City _____ State _____ Zip _____

Home phone _____ Day phone _____ Email _____

How donor heard about Instrument Drive _____

Instrument will be dropped off at YMF office, dropped off at Wilshire Theatre Beverly Hills, or UPS / shipped

YMF Staff checklist

- THANK the donor for calling
- Complete this entire information form
- Date instrument received: _____
- Tell donor they can either UPS the instrument or drop it off at our office
- Send the donor a thank-you letter once instrument is received
- Send the donor YMF season brochure & newsletter
- Add donor information to database

*YMF will accept the following instruments: piano/keyboard, violin, viola, cello, string bass, flute, piccolo, clarinet, bass clarinet, Eb clarinet, alto clarinet, oboe, English horn, bassoon, contra bassoon, French horn, trumpet, trombone, bass trombone, tuba, harp, and all percussion.